

ASHRAE REGION II SPECIAL MEETING JAN. 29, 2021 MINUTES

12:15PM - 2:00PM

ATTENDANCE:

DRC – Jeff Clarke

RMCR – Ron Gagnon

ARC – Doug Cochrane

RVC MP – John Molnar

RVC YEA – Alekhya Kaianathbhatta

RVC SA – Mail Anh Dao

Nominating Member – Nicolas Lemire

Nominating Alternate – Isabelle Lavoie

CRC General Chair – Guy Perreault

Windsor – Dave Dufour Delegate, Amanda Forrest Alternate

London – Andrew Crowley Delegate

Hamilton – Robyn Ellis Delegate

Toronto – Brendan McDermott Delegate

Ottawa – Adam Moons Delegate

Montreal – Audrey Dupuis Delegate

Quebec – Laurence Boulet Delegate

NB/PEI – John Wilden filling in for Ryan Gossen (moving)

Halifax – Marc Rossignol Delegate

Following were ABSENT:

RVC CTTC – Dan Redmond

Regional Historian, Webmaster, ECC – Tom Pollard

Regional Treasurer – Yves Trudel

Meeting called to order at 12:15 pm by DRC – Jeff Clarke

ASHRAE Code Of Ethics

Jeff read the ASHRAE Code Of Ethics

In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, integrity and respect for others, and we shall avoid all real or perceived conflicts of interests.

(See full Code of Ethics: <https://www.ashrae.org/about-ashrae/ashrae-code-of-ethics>)

1. Montreal Motion Virtual Student Career Fair 2021

Motion:

That ASHRAE Region 2 organize a Virtual Student Career Fair with Premier Virtual on February 23, 2021 for all 9 Region 2 chapters. Region 2 would cover 50% of the price (50% of 6700 US\$) and the chapters would pay the rest depending on their respective number of booths.

Background Information:

The pandemic made it harder to reach the students. All the virtual career fairs are very expensive, too much for one chapter. Since Region 2 will not be spending the money on travel this years, we think that it could help all 9 chapters to have access to a virtual career fair. It's a great investment in future members.

With the CAN to US conversion, the total cost of the event could be around 9,000\$CAN. If Region 2 covers 4,500\$, the other 4,500\$ could be split between the numbers of booths. A rapid estimate allows us to think that we could have 60 companies between the 9 chapters, easily. The hard cost of a booth would be, in this scenario, of 75\$.

For example, if Montreal bring 15 companies and charge 200\$ per company, Montreal would make a profit of ,1875\$ with this event.

If Toronto is charging 250\$ per company but brings 25 booths, they would make a profit of 4,375\$.

If Ottawa charges 150\$ per booth and bring 10 companies, they make 750\$.

Each chapter would be responsible for their own promotion to their members and students. Each chapter would be able to charge the amount they think its fair based on their previous career fairs.

The event is easy to set up, each company has their own access and booth information. The student could chat, send their CV and event video call with the companies. A pdf presentation of the virtual fair is attached to this motion.

Fiscal Impact:

4500\$ for the Region and 4500\$ split between the participating chapters.

Moved by Audrey Dupuis Montreal; Seconded by Adam Moons Ottawa

Vote: 9-0-0 CNV. Motion Passes

A lot of good discussion. Jeff pointed out that we have not spent any regional funds due to pandemic and this would benefit all chapters. So \$4500 out of regional funds good use for Feb 23 event with \$4500 being paid by chapters.

Mai Ahn (ASHRAE Montreal) did a lot of research and this company is cheapest option to give us everything we need. It was agreed to charge \$200 per booth unless company has 10 employees or less in which case it is \$100 per booth. Agreed that should be available to YEA members as well as some that have lost jobs due to pandemic. Chapters would keep any profits made by selling booths. Quebec mentioned that they had already set up with their 1 institution and will not participate.

ACTIONS:

- 1. Mai Ahn to find out how we can handle companies that want to be in multiple chapters and any costs that might be involved.**
- 2. Mai Ahn to get out in short order a flyer that all SA chairs can use to promote event and copy Chapter Presidents and Regional Team**

2. CRC 2021 discussion

Guy Perreault pointed out that things in Quebec are fluid and no one knows what is going to happen in a couple months with variants and all, and chapter can't afford to take any losses. The host hotel currently has 3 floors for recovering covid patients so not sure how many would want to attend. Quebec Chapter have not signed any contracts (so no financial exposure) and their preference would be to go virtual.

Motion: Region II CRC 2021 to be virtual.

Moved by Laurence Boulet Quebec; Seconded by Audrey Dupuis Montreal

Vote: 9-0-0 CNV. Motion Passes

Quebec has a board meeting next week and will discuss whether they wish to hold in person crc in 2022 (Guy cannot be chair) and they will advise. Region does not want them to lose their turn in rotation (each chapter hosts only once in 9 years).

Nic brought up that we can have a regional virtual crc committee with people from all over the region involved. Further discussion at planning meeting in March.

3. Regional Planning Meeting Date 2021

Suggested to have virtual regional planning meeting in March and do during week to avoid Sat meetings. 4 hrs should be sufficient if everyone comes prepared for the nominations piece. Request to have this done on Fri afternoon by Brendan McDermott – Toronto.

ACTION: Jeff and Ron to put out doodle poll for possible Fri dates in March

4. ASHRAE Winter Meeting 2021 Participation

Jeff mentioned that the virtual meeting should be promoted thru the chapters. There is a lot of good information and the sessions are available for 1 year for reasonable rates (no hotel, meals, airfare etc) and a fraction of in person meeting rates. Nic pointed out that the corporate registration rates are great for companies and his firm has done it for the annual virtual meeting last June and the upcoming winter virtual meeting.

ACTION: Jeff and Ron to put out a slide for chapters to promote this virtual meeting.

5. Society Nominations 2021-2022

Nic and Isabelle said their nominating meeting is next week and positions starting next society year Jul 1, 2021 will be determined and slate of positions will be presented to the board and will be communicated.

Feb 15 is the deadline for society standing committees and people can self nominate on the ashrae.org website. If you like you can forward your name to Jeff and Ron as well.

May 1 and Dec 1 are 2 key dates for honors and awards. Please check to see if you can nominate anyone from your chapter for any of these prestigious awards. Any questions please contact Nic or Isabelle.

6. RP Fundraisers

Ibrahim pointed out that there a few ideas for helping to raise RP funds for the chapters.

They include bingo (but there are potential provincial issues with licensing etc), happy hour (e.g. this is done in Region X and they charge \$10 to cover registration fees with Eventbrite and the rest goes to RP. Everyone brings their own drinks and chat on the call). Suggestion that details of companies that have booths on virtual student fair be shared for follow up by chapters.

ACTION: get space on Region basecamp to post ideas on RP fundraisers for discussion.

Meeting adjourned 13:40 hrs following motion to adjourn.